

Help

Should you have any questions **once you are connected to IRRIS Web**, the web declaration portal kindly contact our helpdesk at irrishelp@agicoa.org or by phone at: +41 22 544 83 11.

Training

We are pleased to inform you that we are offering some webcasting trainings on IRRIS Web, the AGICOA web declaration portal. Thanks to webcasting, those live sessions can be attended from the screen of your own computer via a web access and a telephone line.

Whether you have been using IRRIS Web regularly or not, whether you are familiar with it or not, you will find in the calendar below, the training adapted to your needs, in English. Trainings in French can be organized upon request.

Live trainings (Geneva time)

Date	Time	Subject	Length
Jan 5	10h30 - 12h00	Specific AGICOA concepts / Overall tour through IRRIS Web	1h30
Jan 5	17h30 - 19h00	General AGICOA concepts / Data entry practices in IRRIS Web	1h30
Feb 2	17h30 - 19h00	Specific AGICOA concepts / Overall tour through IRRIS Web	1h30
Feb 2	10h30 - 12h00	General AGICOA concepts / Data entry practices in IRRIS Web	1h30
Mar 2	10h30 - 12h00	Specific AGICOA concepts / Overall tour through IRRIS Web	1h30
Mar 2	17h30 - 19h00	General AGICOA concepts / Data entry practices in IRRIS Web	1h30
Apr 6	17h30 - 19h00	Specific AGICOA concepts / Overall tour through IRRIS Web	1h30
Apr 6	10h30 - 12h00	General AGICOA concepts / Data entry practices in IRRIS Web	1h30
May 5	10h30 - 12h00	Specific AGICOA concepts / Overall tour through IRRIS Web	1h30
May 5	17h30 - 19h00	General AGICOA concepts / Data entry practices in IRRIS Web	1h30
Jun 2	17h30 - 19h00	Specific AGICOA concepts / Overall tour through IRRIS Web	1h30
Jun 2	10h30 - 12h00	General AGICOA concepts / Data entry practices in IRRIS Web	1h30

Kindly contact tutorials@agicoa.org or at +41 22 544 83 49 and +41 22 544 83 36:

- ten days at least prior to the meeting, to join for a training at one of the dates above;
- to join a training during a different time frame;
- to organize a training in French;
- should you have any questions on these trainings.