

Kindly read the AGICOA Registration and Declaration Rules, Privacy Policy and Cookies Policy before signing the present form

IRRIS Web, the Web declaration portal, is available to update and check your data

GENERAL INFORMATION OF THE DECLARANT

1) If this is an update, kindly indicate your AGICOA Declarant Identification Number

2) *Declarant Type: Independent Rightsholder Agent

3) *Legal status: natural person legal entity

4) *Declarant name:

• If natural person: Ms Mr

first name

last name

• If legal entity

full company name

5) *Declarant company address (if legal entity) or personal address (if natural person)

6) *Zip

7) *City

8) *Country

9) Phone Prefix Number

10) Mobile Prefix Number

11) Fax Prefix Number

12) Website 13) E-mail

14) VAT No

CONTACT No 1

15) Ms Mr 16) First and last name

first name

last name

17) Function

18) *Contact No 1 authorizations: *(to define what the contact is entitled to do in IRRIS Web¹ and in any of his/her interaction with AGICOA, kindly indicate his/her roles and profiles and when he/she is the related mailing recipient. Logins to IRRIS Web will be automatically sent to the contact(s) by email.)*

Roles:

IRRIS Web Access Manager ² <i>(either Declarants Manager or both)</i>	IRRIS Web Declarants Manager ³
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¹The web declaration portal to declare, update and/or query your works and rights as well as to look at your related remunerations over the web - ²This person manages the role of his/her colleagues when they work with IRRIS Web - ³IRRIS Web user

Profiles:

Full access/signature authorizations			Main contact Register for mailing purposes (only 1 contact) <i>(matters relating to: Declarant details, Works & Rights declarations, Conflicts, CRP)</i>
Declarant/RHD details	New/Update	View	Daily conflicts mailing <i>(could be several contacts)</i>
Works & Rights declarations	New/Update	View	
Conflicts	Update	View	
CRP	Update	View	Main contact Finance for mailing purposes (only 1 contact) <i>(matters relating to: Payments, Bank details)</i>
Payments		View	
Bank details	New/Update	View	

Contact No 1 Address (if different from 5) to 8) above)

19) Street and number

20) Zip 21) *City

22) *Country

Contact No 1 Numbers (if different from 9) to 11) above)

23) Phone Prefix Number 24) Fax Prefix Number

25) Mobile Prefix Number 26) *Contact's Direct E-mail

CONTACT No 2

27) Ms Mr 28) First and last name
first name last name

29) Function

30) *Contact No 2 authorizations: (to define what the contact is entitled to do in IRRIS Web¹ and in any of his/her interaction with AGICOA, kindly indicate his/her roles and profiles and whether he/she is the related mailing recipient. Logins to IRRIS Web will be automatically sent to the contact(s) by email.)

Roles:

IRRIS Web Access Manager ² (either Declarants Manager or both)	IRRIS Web Declarants Manager ³
<small>¹The web declaration portal to declare, update and/or query your works and rights as well as to look at your related remunerations over the web - ²This person manages the role of his/her colleagues when they work with IRRIS Web - ³IRRIS Web user</small>	

Profiles:

Full access/signature authorizations			
Declarant/RHD details	New/Update	View	Main contact Register for mailing purposes (only 1 contact) (matters relating to: Declarant details, Works & Rights declarations, Conflicts, CRP)
Works & Rights declarations	New/Update	View	
Conflicts	Update	View	
CRP	Update	View	
			Main contact Finance for mailing purposes (only 1 contact) (matters relating to: Payments, Bank details)
Payments		View	
Bank details	New/Update	View	

Contact No 2 Address (if different from 5) to 8) above)

31) Street and number

32) Zip 33) *City

34) *Country

Contact No 2 Numbers (if different from 9) to 11) above)

35) Phone Prefix Number 36) Fax Prefix Number

37) Mobile Prefix Number 38) *Contact's Direct E-mail

CONTACT No 3

39) Ms Mr 40) First and last name

first name

last name

41) Function

42) *Contact No 3 authorizations: (to define what the contact is entitled to do in IRRIS Web¹ and in any of his/her interaction with AGICOA, kindly indicate his/her roles and profiles and when he/she is the related mailing recipient. Logins to IRRIS Web will be automatically sent to the contact(s) by email.)

Roles:

IRRIS Web Access Manager ² (either Declarants Manager or both)	IRRIS Web Declarants Manager ³
¹ The web declaration portal to declare, update and/or query your works and rights as well as to look at your related remunerations over the web - ² This person manages the role of his/her colleagues when they work with IRRIS Web - ³ IRRIS Web user	

Profiles:

Full access/signature authorizations			
			Main contact Register for mailing purposes (only 1 contact) (matters relating to: Declarant details, Works & Rights declarations, Conflicts, CRP)
Declarant/RHD details	New/Update	View	
Works & Rights declarations	New/Update	View	
Conflicts	Update	View	Daily conflicts mailing (could be several contacts)
CRP	Update	View	
			Main contact Finance for mailing purposes (only 1 contact) (matters relating to: Payments, Bank details)
Payments		View	
Bank details	New/Update	View	

Contact No 3 Address (if different from 5) to 8) above)

43) Street and number

44) Zip

45) *City

46) *Country

Contact No 3 Numbers (if different from 9) to 11) above)

47) Phone Prefix Number

48) Fax Prefix Number

49) Mobile Prefix Number

50) *Contact's Direct E-mail

PAYMENT DETAILS

Beneficiary of the payments received from AGICOA

Our internal control procedures require you to provide AGICOA with a copy of a bank account statement of the beneficiary of the payments received from AGICOA that can confirm details given here.
(click)

51) *Beneficiary Type: Declarant Other, please specify:

52) Beneficiary Name

53) Beneficiary Address

54) Zip

55) *City

56) *Country

57) Money Laundering

(If the Bank account has another beneficiary than the Declarant, tight money laundering legislation requires an explanation)

58) *Bank details:

*Bank Account No (mandatory, kindly indicate whether it is an IBAN or not.)

*Bank Identifier (BIC/SWIFT mandatory, ABA/Fed Wire/Routing No or Other mandatory if Bank Account No is not an IBAN)

IBAN⁴

Yes and *BIC/SWIFT⁵
and/or *ABA⁶/Fed Wire/Routing No
and/or *Other⁷

⁴IBAN: International Bank Account Number - ⁵BIC/SWIFT: Unique Bank Identification Code - ⁶ABA: American Bankers Association Number - ⁷Other: None of the others

59) *Bank Name

60) Bank Address

61) Zip

62) *City

63) *Country

AGICOA GENERAL ASSEMBLY: DESIGNATION OF A MEMBER (As per the AGICOA By-Laws, royalties paid to Declarants that are not Members are attributed for the calculation of the voting rights to the Member designated by any such Declarant. In the absence of such designation, the royalties paid to such Declarant will not be taken into account for the calculation of the voting rights. Kindly let us know which Member of AGICOA you wish to designate, if any)

64) None

65) Member Name

In order to validate this Registration form and authenticate the signatures below, please provide AGICOA with a copy of an identification document of each of the signatories if the Declarant is a natural person. If the Declarant is a legal entity, please provide AGICOA with its extract of the commercial register together with a copy of an identification document of each of the signatories below.

*Signature of Contact No 1	
*Signature of Contact No 2	
*Signature of Contact No 3	

Checked and approved by the Declarant or an authorized signatory of the Declarant legal entity.

*Name	
*Title	*Date
*Signature	

By signing this Registration form, the Declarant hereby confirms having read and accepted the Registration and Declaration Rules, Privacy Policy and Cookies Policy of AGICOA and having the authority to sign this Registration form.

If AGICOA needs to provide proof of its entitlement in any country, the Declarant hereby authorizes AGICOA to use, at any time, its authorized signature, as provided to AGICOA, on any relevant extract of a Registration or Declaration submitted to AGICOA in paper form or electronically, as modified from time to time.

Where AGICOA transfers the personal data provided by the Declarant in accordance with the AGICOA Privacy Policy for processing by third parties, including outside of Switzerland, the Declarant hereby consents to AGICOA's transferring of this data to such third parties, whether located in or outside of Switzerland.

The Declarant hereby expressly authorizes AGICOA and/or any entity authorized by AGICOA, to use information provided by such Declarant, whether personal or not, in AGICOA's automated systems (such as the Rights Royalty Information System (IRRIS)).