

**Kindly read the AGICOA Registration and Declaration Rules, the Members and Declarants Privacy Policy and the IRRIS Cookies Policy before signing the present form.**

**\* = Mandatory data**

### GENERAL INFORMATION OF THE DECLARANT

1) \*Declarant type:

Independent Rightsholder      **OR** Agent

2) \*Legal status:

Legal entity: \*Company name

**OR**

Natural person: \* Ms.    / \* Mr.    \*First name                                  \*Last name

3) \*Address

4) \*Zip

5) \*City

6) \*Country

7) \*Phone n° with prefix

8) Fax n° with prefix

9) Website

10) Company's email

11) VAT n°

### GENERAL ASSEMBLY: DESIGNATION OF A MEMBER

As per the AGICOA By-Laws, royalties paid to Declarants that are not Members are attributed for the calculation of the voting rights to the Member designated by any such Declarant. In the absence of such designation, the royalties paid to such Declarant will not be taken into account for the calculation of the voting rights. Kindly let us know which AGICOA Member you wish to designate, if any.

Members' web sites at: <https://www.agicoa.org/english/about/members.html>

12) None

**OR**

13) Member name

### MEMBERS

- 560 Media Rights Limited (GB)
- AGICOA NORGE (NO)
- AIPA (SI)
- ALGOA (LU)
- ANICA (IT)
- APFI (FI)
- APTPA-PBS (US)
- APU (UA)
- BAVP (BE)
- Belga Films (BE)
- CAPIT (AR)
- CFCA (CN)
- Comedia (BE)
- Compact Media Group (GB)
- CRC (CA)
- EGEDA (ES)
- EMI Music Publishing Limited (GB)
- Endemol Shine Group (NL)
- FIAD (BE)
- FIAPF (FR)
- Film Center Serbia (RS)
- Filmاتور (BG)
- Fintage House (NL)
- FRF (SE)
- GEDIPE (PT)
- GWFF (DE)
- IBAIA (ES)
- IFTA (US)
- MPA (US)
- PAC (ES)
- PACT (GB)
- PRD (DK)
- Producers' Guild of India (IN)
- Producers' Guild of Russia (RU)
- Produzentenverband e.V.(DE)
- SAMSA Film Sarl (LU)
- SAPA (SK)
- SAPOE (GR)
- SCREENRIGHTS (AU)
- SEKAM (NL)
- SE-YAP (TR)
- SIK (IS)
- SPI (IE)
- Suissimage (CH)
- UFI (BA)
- UFMI (UG)
- VAM (AT)
- VGF (DE)
- ZAPA (PL)

## CONTACT PERSON N° 1

- 14) \*Ms. / \*Mr. 15) \*First name \*Last name  
16) \*Function  
17) \*Contact's direct email  
18) Contact n° 1 address (if different from 3) to 6) above)  
19) Contact n° 1 phone n° with prefix (if different from 7 above)

## WEB DECLARANT PORTAL (IRRIS WEB) *(Kindly specify contact's role & access(es))*

- 20) \***ROLE** *(Please choose only one role)*

Web Portal Manager <i>(This person will be able to manage &amp; update the profiles of his/her colleagues in the Web portal. Full access is granted to this person Only one person can be designated for this role.)</i>
Web Portal User <i>(Kindly choose below which access(es), this person is entitled to get to the Web portal.)</i>

- 21) \***ACCESS(ES)** *(this will define what the contact is entitled to do in the Web portal. A login to Web portal will be automatically sent to the contact(s) by email.)*

1. Full access	
<b>OR</b>	
2. Declarant(s) details	Update & View View only
3. Works & Rights declarations	Create & Update & View View only
4. Conflicts <i>A conflict arises in the event of double declaration (or more) in respect of the same work &amp; with an overlapping cumulative percentage of declared rights of more than 100%.</i>	Update & View View only
5. Conflict Resolution Procedure (CRP) <i>AGICOA shall initiate a CRP only with respect to conflicts that involve royalties &amp; shall give priority to conflicts of high monetary value.</i>	Update & View View only
6. Bank details	Update & View View only
7. Payments <i>With an "Update &amp; View" profile, Contact is entitled to accept or refuse AGICOA's releases.</i>	Update & View View only

**In order to validate this registration form, please provide AGICOA with a copy of an identification document of the signatory below.**

* Contact n° 1 signature	
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## CONTACT PERSON N° 2

- 22) \*Ms. / \*Mr. 15) \*First name \*Last name  
23) \*Function  
24) \*Contact's direct email  
25) Contact n° 1 address (if different from 3) to 6) above)  
26) Contact n° 1 phone n° with prefix (if different from 7 above)

## WEB DECLARANT PORTAL (IRRIS WEB) *(Kindly specify contact's role & access(es))*

27) **\*ROLE** *(Please choose only one role)*

Web Portal Manager <i>(This person will be able to manage &amp; update the profiles of his/her colleagues in the Web portal. Full access is granted to this person Only one person can be designated for this role.)</i>
Web Portal User <i>(Kindly choose below which access(es), this person is entitled to get to the Web portal.)</i>

28) **\*ACCESS(ES)** *(this will define what the contact is entitled to do in the Web portal. A login to Web portal will be automatically sent to the contact(s) by email.)*

1. Full access
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**OR**

2.Declarant(s) details	Update & View View only
3.Works & Rights declarations	Create & Update & View View only
4.Conflicts <i>A conflict arises in the event of double declaration (or more) in respect of the same work &amp; with an overlapping cumulative percentage of declared rights of more than 100%.</i>	Update & View View only
5. Conflict Resolution Procedure (CRP) <i>AGICOA shall initiate a CRP only with respect to conflicts that involve royalties &amp; shall give priority to conflicts of high monetary value.</i>	Update & View View only
6.Bank details	Update & View View only
7.Payments <i>With an "Update &amp; View" profile, Contact is entitled to accept or refuse AGICOA's releases.</i>	Update & View View only

**In order to validate this registration form, please provide AGICOA with a copy of an identification document of the signatory below.**

* Contact n° 2 signature	
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### CONTACT PERSON N° 3

- 29) \*Ms. / \*Mr. 15) \*First name \*Last name  
30) \*Function  
31) \*Contact's direct email  
32) Contact n° 1 address (if different from 3) to 6) above)  
33) Contact n° 1 phone n° with prefix (if different from 7 above)

### WEB DECLARANT PORTAL (IRRIS WEB) *(Kindly specify contact's role & access(es))*

34) \***ROLE** *(Please choose only one role)*

Web Portal Manager <i>(This person will be able to manage &amp; update the profiles of his/her colleagues in the Web portal. Full access is granted to this person Only one person can be designated for this role.)</i>
Web Portal User <i>(Kindly choose below which access(es), this person is entitled to get to the Web portal.)</i>

35) \***ACCESS(ES)** *(this will define what the contact is entitled to do in the Web portal. A login to Web portal will be automatically sent to the contact(s) by email.)*

1. Full access
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**OR**

2.Declarant(s) details	Update & View View only
3.Works & Rights declarations	Create & Update & View View only
4.Conflicts <i>A conflict arises in the event of double declaration (or more) in respect of the same work &amp; with an overlapping cumulative percentage of declared rights of more than 100%.</i>	Update & View View only
5. Conflict Resolution Procedure (CRP) <i>AGICOA shall initiate a CRP only with respect to conflicts that involve royalties &amp; shall give priority to conflicts of high monetary value.</i>	Update & View View only
6.Bank details	Update & View View only
7.Payments <i>With an "Update &amp; View" profile, Contact is entitled to accept or refuse AGICOA's releases.</i>	Update & View View only

**In order to validate this registration form, please provide AGICOA with a copy of an identification document of the signatory below.**

* Contact n° 3 signature	
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## MAILING LIST RECEIVER

*General information & CRP <sup>1</sup> notification (e.g.: AGICOA new services, Declaration deadlines, Annual report, etc.)	Contact n° 1	Contact n° 2	Contact n° 3
<i>Only one person to be designated</i>			
*Finance (e.g.: Account statement)	Contact n° 1	Contact n° 2	Contact n° 3
<i>Only one person to be designated</i>			
*Conflict notification <sup>2</sup>	Contact n° 1	Contact n° 2	Contact n° 3
<i>Several contacts can be designated</i>			

<sup>1</sup> Conflict Resolution Procedure: AGICOA shall initiate a CRP only with respect to conflicts that involve royalties & shall give priority to conflicts of high monetary value.

<sup>2</sup> A conflict arises in the event of double declaration (or more) in respect of the same work & with an overlapping cumulative percentage of declared rights of more than 100%.

## PAYMENT DETAILS

Our internal control procedures require you to **provide AGICOA with a copy of a bank account statement of the beneficiary of the payments received from AGICOA that can confirm details given here.**

## BENEFICIARY OF THE PAYMENTS RECEIVED FROM AGICOA

36) \*Beneficiary Account Name

37) Money Laundering, if the Bank account has another beneficiary than the Declarant, tight money laundering legislation requires an explanation)

38) \*Beneficiary Address

39) \*Zip

40) \*City

41) \*Country

## BANK IDENTIFIER

42) \*Bank Name

43) \*Bank Address

44) \*Zip

45) \*City

46) \*Country

47) \*Bank details:

\*IBAN<sup>3</sup>

\*Bank Account No

\*BIC/SWIFT<sup>4</sup>

**OR** \*BIC/SWIFT<sup>4</sup>

**ABA/Fed Wire/Routing No OR Other Bank Identifier is mandatory if Bank Account No is not an IBAN.**

\*ABA<sup>5</sup>/Fed Wire/Routing N°

\*Other Bank Identifier<sup>6</sup>

<sup>3</sup>IBAN: International Bank Account Number - <sup>4</sup>BIC/SWIFT: Unique Bank Identification Code - <sup>5</sup>ABA: American Bankers Association Number - <sup>6</sup>Other Bank identifier: Not an ABA/Fed Wire/Routing N°

By signing this registration form, the Declarant hereby confirms having read and accepted AGICOA's Registration and Declaration Rules, Members and Declarants Privacy Policy and IRRIS Cookies Policy and having the authority to sign this Registration form.

If AGICOA needs to provide proof of its entitlement in any country, the Declarant hereby authorizes AGICOA to use, at any time, its authorized signature, as provided to AGICOA, on any relevant extract of a Registration or Declaration submitted to AGICOA in paper form or electronically, as modified from time to time.

Where AGICOA transfers the personal data provided by the Declarant in accordance with the Members and Declarants Privacy Policy for processing by third parties, including outside of Switzerland, the Declarant hereby consents to AGICOA's transferring of this data to such third parties, whether located in or outside of Switzerland.

The Declarant hereby expressly authorizes AGICOA and/or any entity authorized by AGICOA, to use information provided by such Declarant, whether personal or not, in AGICOA's automated systems (such as the Rights Royalty Information System (IRRIS)).

**Signature of authorized signatory on behalf of the Declarant (Legal entity) or Declarant (Natural person).**

**Please provide AGICOA with a copy of the signatory's identification document (in any cases) as well as of an extract of the commercial register (for legal entities).**

\*Name

\*Title

**Read & Approved**

\*Date

\*Signature

On top of this "Declarant Registration form" duly signed and completed, kindly provide the following additional mandatory documents to AGICOA:

1. **For all declarants**: a copy of a bank account statement clearly showing the beneficiary name and the account number (IBAN, SWIFT/BIC or other) as well as the bank name (financial transaction information can be blacked out);
2. **For all contacts**: a copy of his/her identification document(s) (passport/ID card/driving license);
3. **For legal entities**: a commercial register extract of the entity.